

Ductless Heat Pump Project Information Form For Commercial Locations

Instructions: Complete this form and submit it to Elmhurst Mutual Power & Light (or email to mike.porter@evergreen-efficiency.com). **Boxes with bold outlines** indicate BPA requirements.

BUSINESS AND SITE INFORMATION

Business Name		Address	
State	Zip		
Operating hours per week _____	Operating weeks per year: _____	Holidays observed per year: _____	
Considering the above, estimate the number of operating hours per year: _____ <i>The business must operate between 2,000 and 8,760 hours per year to qualify</i>			

BUILDING INFORMATION

Qualifying buildings must meet the requirements below.

The existing heat source is electric resistance (either zonal or forced air) <i>Check the box if this statement is correct. If not, the equipment is not eligible for incentives.</i>	<input type="checkbox"/> Yes
The space conditioned by the DHP is not conditioned by an air source, ground source or ductless heat pump.. <i>Check the box if this statement is correct. If not, the equipment is not eligible for incentives.</i>	<input type="checkbox"/> Yes

Customer Signature _____ **Date** _____

Customer phone # _____ **Account#** _____

NEW EQUIPMENT INFORMATION

Complete the information for each installed DHP.

	DHP 1	DHP 2	DHP 3	DHP 4
DHP manufacturer				
DHP model number				
Heating capacity in tons				

INSTALLER INFORMATION

Company Name	Total Installed Cost (before rebate) including equipment, labor, permit and tax
Phone #	
By signing this form, I confirm that the above information is correct to the best of my knowledge.	
Installer Signature	Date

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